



Southern  
Migrant & Refugee  
Centre

# Program Guide

Term 4, 2024 | 7 Oct – 20 Dec



# ABOUT SMRC



SMRC is a for-purpose community- based agency providing services to migrants and refugees living in the southern region of Melbourne, including the local government areas of City of Greater Dandenong, City of Casey, Shire of Cardinia and surrounding suburbs.

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## Southern Migrant & Refugee Centre

39 Clow Street, Dandenong VIC 3175.

P: 9767 1900

E: [smrc@smrc.org.au](mailto:smrc@smrc.org.au)

[www.smrc.org.au](http://www.smrc.org.au)

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# THE LEARNING SPACE



## Citizenship Classes

**Term 4 starts:** Monday 7 October.

**Participants learn about the following:**

- General information about eligibility, important required documents, and how to apply for citizenship.
- Practice revisions in class.
- Part 1 – Australia and its people
- Part 2 – Australia’s democratic beliefs, rights, and liberties
- Part 3 – Government and the Law in Australia
- Part 4 – Australian Values.

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**Days:** Mondays 11.00 a.m. – 1 p.m.  
during school term, Bunjil Place  
Library.

**You must register to attend the classes as their are limited places available.**  
**If classes are full, you will be put on a wait list and contacted when there is space to attend.**

This program is supported by funding received from the Australian Government/Department of Social Services under the SETS program.

## English for Citizenship

**Term 4 starts:** Thursday 10 October.

Learn about Australia and practice towards your Citizenship test. Gain understanding about the language behind the terminology.

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**Days:** Thursdays 12.30 – 2.30 p.m,  
during the school term, Doveton College

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900 **Cost:** Free

# THE LEARNING SPACE



## Learn to Sew

**Term 4 starts:** Wednesday 9 October.

Structured and self-paced class where students bring their own material and learn different basic sewing techniques taught by our teachers. Sewing machines and some basic material is provided and childcare is provided. Socialise and share your talents with peers!

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**Day:** Wednesday 12.30 – 3 p.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional course

## English for Driving

**Term 4 starts:** Monday 7 October.

Suitable for learner drivers who want to improve their confidence and knowledge of road rules and road signs in English. Basic English required..

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**Day:** Monday 10 a.m. – 12 p.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional courses.

**You must register to attend the classes as their are limited places available.  
If classes are full, you will be put on a wait list and contacted when there is space to attend.**

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This program is supported by funding received from the Australian Government/Department of Social Services under the SETS program.

# THE LEARNING SPACE



## Read and Write English

**Term 4 starts:** Tuesday 8 October.  
Basic English classes, 10-week course.  
Practice reading and writing English  
with the support of our teacher  
and volunteers.

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**Days:** Tuesday 9.30 – 11.30 a.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional courses.

\*This is a pre-accredited ACEF class.

**Eligibility:** Australian permanent resident and citizens.

You must register to attend the classes as their are limited places available.

If classes are full, you will be put on a wait list and contacted when there is space to attend.

## Everyday English

**Term 4 starts:** Wednesday 9 October.  
Basic English classes 10-week course  
on conversational English. Practice  
speaking English for everyday  
socialising and connecting with the  
wider community. Our teacher and  
volunteers will help you along the way.

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**Days:** Wednesday 9.30 a.m. – 12 p.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional courses.

\*This is a pre-accredited ACEF class.

# THE LEARNING SPACE



## Everyday Digital

**Term 4 starts:** Tuesday 8 October.

Basic digital literacy classes designed to meet clients' everyday technology needs. Classes are delivered by a teacher and extra support provided by volunteers. Participants have access to a laptop during class time to practice what they learn. Examples of topics covered:

- Making an email address, resetting passwords
- Sending/ receiving/ forwarding emails and attachments
- Typing
- Checking messages/emails from your child's school
- Google search

- Basic functions of a laptop.
- Basic functions of a smart phone including downloading APPs, security settings, using calculator, calendar, reminders, GPS and adding contacts
- Making online medical appointments
- Installing updates on devices

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**Days:** Tuesday 12 – 2 p.m. during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Per term: \$20 per course, \$5 additional courses.

\*This is a pre-accredited ACFE class.

You must register to attend the classes as their are limited places available.

If classes are full, you will be put on a wait list and contacted when there is space to attend.

# THE LEARNING SPACE



## Sister's Circle

**Term 4 starts:** Friday 11 October.

A warm and friendly educational environment where women socialize and learn together. Sisters' Circle supports women who have been in Australia for less than five years.

The classes focus on empowering women through wellbeing and life skills activities.

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**Day:** Friday 9.30 – 11.30 a.m.  
during the school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

**You must register to attend the classes as their are limited places available.  
If classes are full, you will be put on a wait list and contacted when there is space to attend.**

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This program is supported by funding received from the Australian Government/Department of Social Services under the SETS program.

# TERM 4 | SETTLEMENT PROGRAM CALENDAR

## MONDAY

### English for Driving:

10.00 a.m. – 12.00 p.m.

SMRC Level 1

### Citizenship Class:

11.00 a.m. – 1.00 p.m.

Bunjil Place Library



### STAR Club:

3.30 – 6.00 p.m.

SMRC Level 1

## TUESDAY

### Read & Write English:

9.30 – 11.30 a.m

SMRC Level 1



### Everyday Digital:

12.00 – 2.00 p.m.

SMRC Level 1

### Youth Career Support:

11.00 a.m. – 5.00 p.m

by appointment

### STAR Club:

3.30 – 6.00 p.m.

Hampton Park Library



## WEDNESDAY

### Everyday English:

9.30 a.m. – 12.00 p.m.

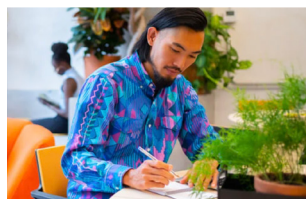
SMRC Level 1



### Learn to Sew:

12.30 – 3.00 p.m

SMRC Level 1





## THURSDAY



### Youth Career Support:

11.00 a.m. – 6.00 p.m.  
by appointment.

### Citizenship Class:

12.30 – 2.30 p.m.  
Doveton College



### STAR Club:

3.30 – 6.00 p.m.  
SMRC Level 1

## FRIDAY

### Sister's Circle:

9.30 – 11.30 a.m.  
SMRC Level 1



### Chay Khana Men's Group:

3.30 – 5.30 p.m.  
SMRC Level 1



All classes run during school term.

### For all enquires email:

[intake@smrc.org.au](mailto:intake@smrc.org.au)

ph: 9767 1900

### SMRC:

39 Clow Street,  
Dandenong VIC 3175

### Hampton Park Library:

26 Stuart Ave,  
Hampton Park VIC 3976

### Bunjil Place Library:

1a/2 Patrick NE Dr,  
Narre Warren VIC 3805

### Doveton College:

62 Tristania St,  
Doveton VIC 3177

# HIPPY PROGRAM



## Home Interaction Program for Parent and Youngsters (HIPPY)

HIPPY is a fun and free in-home program for children eligible to attend 3-year-old kinder and their families. The program supports children's learning in the two years before school.

Parents receive HIPPY activity packs and storybooks to assist in actively playing and learning with their child. Included are Group Gatherings which are a chance for adults to learn and connect with new people.

**Enrolment for 2025 is now open** and it is free for families who live City of Greater Dandenong municipality, who have a child turning 3 before April 30,

who are willing to work with a HIPPY Tutor and spend fifteen minutes a day doing fun activities with their child. A commitment of two years is required.

Any parent taking part in HIPPY can become a Tutor. Tutors are paid part-time positions to deliver the program to HIPPY parents in their community.

**If you are a parent or carer and would like this service for your child, use QR to register your interest.**

**Contact:** [tatjanak@smrc.org.au](mailto:tatjanak@smrc.org.au)

**ph:** 9767 1900 or 0413 496 846



# MEN'S GROUP



## Chay Khana Men's Group

**Term 4 starts:** Friday 11 October.

Chay Khana is a social, wellbeing and life skills mens support group. The program provides an opportunity for men of all ages and cultures to connect, relax and build friendships.

**Day:** Friday, 3.30 – 5.30 p.m.  
SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

# YOUTH PROGRAM



## STAR Homework Club

**Term 4 starts:** Monday 7 October.

Homework club provides tutoring to assist students with all their study related needs. Students must be from a migrant or refugee background, aged between 12 to 25 years and living in Australia for less than 5 years. The program runs face to face. Online option is limited and available upon request.

**Days:** Monday and Thursday  
3.30 – 6 pm during school term,  
SMRC Level 1.

Tuesday 3.30 – 6 pm during school  
term, Hampton Park Library.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900 **Cost:** Free

## School Holiday Activities

Social, and fun activities for students during school holidays. Students have the opportunity to make new friends and network with other local agencies.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Free

# YOUTH PROGRAM



## Youth Career Support

**Term 4 starts:** Tuesday 8 October.

Online or face to face one-on-one sessions available by appointment. Groups and school sessions can also be arranged. Offering:

- Resume, cover letter and job search lessons
- Course, job or program application support
- Career exploration and goal setting sessions
- Practice interviews and more.

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**Day:** Tuesday 11 a.m. – 5 p.m.

Thursday 11 a.m. – 6 p.m.

Sessions are by appointment.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

## Youth Advisory Group

Youth Advisory Group assists students build their leadership skills, public speaking, and self-confidence. Students will increase their knowledge around topics that impact youth. They will contribute to the evaluation and design of programs to ensure inclusivity, relevancy and youth-friendly. The program runs once every school holidays.

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**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

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Term 4 ends on December 14 and returning January 21, 2025.

# EMPLOYMENT SUPPORT



## Employment Xchange

Support for migrants and refugees, which includes:

- assistance to find work.
- resume and cover letters.
- assistance with career pathways.
- mentoring and industry mentoring

Minimum of level 2 English is required.

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**Days:** Bookings available for Monday to Wednesday.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

# SMRC'S BICULTURAL SERVICE



## SMRC's Bicultural Service

**Our multilingual bicultural staff are available to support your company to engage and connect with CALD communities.**

Trained staff can provide services such as project work; focus groups; community language support for training and information sessions; translation of company instructions and flyers; cultural awareness training.

For information and bookings contact [biculturalservice@smrc.org.au](mailto:biculturalservice@smrc.org.au)

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