



Southern  
Migrant & Refugee  
Centre

# Program Guide

Term 3, 2024 | 15 July – 20 September



# ABOUT SMRC



SMRC is a for-purpose community- based agency providing services to migrants and refugees living in the southern region of Melbourne, including the local government areas of City of Greater Dandenong, City of Casey, Shire of Cardinia and surrounding suburbs.

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## Southern Migrant & Refugee Centre

39 Clow Street, Dandenong VIC 3175.

P: 9767 1900

E: [smrc@smrc.org.au](mailto:smrc@smrc.org.au)

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# CITIZENSHIP CLASSES



## Citizenship Classes

**Term 3 starts:** Monday 15 July.

Becoming an Australian citizen means migrants and refugees make an ongoing commitment to Australia and our shared values.

**Participants learn about the following:**

- General information about eligibility, important required documents, and how to apply for citizenship.
- Part 1 – Australia and its people
- Part 2 – Australia’s democratic beliefs, rights, and liberties
- Part 3 – Government and the Law in Australia
- Part 4 – Australian Values.

Participants will be prepared for the citizenship tests by practicing and revisions in the class.

**Days:** Mondays 11.00 a.m. – 1 p.m. during school term, Bunjil Place Library.  
Thursdays 12.30 – 2.30 p.m. during the school term, Doveton College.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free



# SISTER'S CIRCLE



## Sister's Circle

**Term 3 starts:** Friday 19 July.

A warm and friendly educational environment where women socialize and learn together. Sisters' Circle is designed to support women who have been in Australia for less than five years. The classes focus on empowering women through improving their digital skills, language skills, financial literacy and knowledge of support services. Clients will have access to laptops to practice what they are taught in the class. This program includes group excursions.

**Information sessions include but not limited to:**

1. Introduction to the programs and services available for women.

2. Rights and responsibilities in Australia.
3. Financial counselling and accessing services.
4. Finding employment – Referral to SMRC (Employment Xchange).
5. Police and Emergency response services.
6. Understanding and identifying family violence.
7. Contacting supporting services in an emergency and seeking help.

**Day:** Friday 9.30 a.m. – 1 p.m.  
during the school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Free

# THE LEARNING SPACE



## Learn to Sew

**Term 3 starts:** Wednesday 17 July.

Structured and self-paced class where students bring their own material and learn different basic sewing techniques taught by our teachers. Sewing machines and some basic material is provided and childcare is provided. Socialise and share your talents with peers!

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**Day:** Wednesday 12.30 – 3 p.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional course

## English for Driving

**Term 3 starts:** Monday 15 July.

Want to pass the Drivers License test the first time? Suitable for learner drivers who want to improve their confidence and knowledge of road rules and road signs in English. Basic English required.

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**Day:** Monday 10 a.m. – 12 p.m.  
during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
\$5 additional courses.

**Classes must be pre-booked** – when the class is full we will keep a waiting list.



## Read and Write English

**Term 3 starts:** Tuesday 16 July.  
 Basic English classes, 10-week course.  
 Practice reading and writing English  
 with the support of our teacher  
 and volunteers.

**Days:** Tuesday 9.30 – 11.30 a.m.  
 during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
 \$5 additional courses.

\*This is a pre-accredited ACEF class.

**Eligibility:** Australian permanent resident and citizens.  
**Register your interest** - all classes are limited to 20 students.  
**Certificate of Participation:** with 80% + attendance.

## Everyday English

**Term 3 starts:** Wednesday 17 July.  
 Basic English classes 10-week course  
 on conversational English. Practice  
 speaking English for everyday  
 socialising and connecting with the  
 wider community. Our teacher and  
 volunteers will help you along the way.

**Days:** Wednesday 9.30 a.m. – 12 p.m.  
 during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)  
**ph:** 9767 1900

**Cost:** Per term: \$20 per course,  
 \$5 additional courses.

\*This is a pre-accredited ACEF class.





## Everyday Digital

**Term 3 starts:** Tuesday 16 July.

Basic digital literacy classes designed to meet clients' everyday technology needs. Classes are delivered by a teacher and extra support provided by volunteers. Participants have access to a laptop during class time to practice what they learn. Examples of topics covered:

- Making an email address, resetting passwords
- Sending/ receiving/ forwarding emails and attachments
- Typing
- Checking messages/emails from your child's school
- Google search

- Basic functions of a laptop.
- Basic functions of a smart phone including downloading APPs, security settings, using calculator, calendar, reminders, GPS and adding contacts
- Making online medical appointments
- Installing updates on devices

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**Days:** Tuesday 12 – 2 p.m. during school term, SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Per term: \$20 per course, \$5 additional courses.

\*This is a pre-accredited ACFE class.

**Register your interest** - all classes are limited to 20 students.

**Certificate of Participation:** with 80% + attendance.

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# TERM 3 | SETTLEMENT PROGRAM CALENDAR

## MONDAY

### English for Driving:

10.00 a.m. – 12.00 p.m.

SMRC Level 1

### Citizenship Class:

11.00 a.m. – 1.00 p.m.

Bunjil Place Library



### STAR Club:

3.30 – 6.00 p.m.

SMRC Level 1

## TUESDAY

### Read & Write English:

9.30 – 11.30 a.m

SMRC Level 1



### Everyday Digital:

12.00 – 2.00 p.m.

SMRC Level 1

### Youth Career Support:

11.00 a.m. – 5.00 p.m  
by appointment

### STAR Club:

3.30 – 6.00 p.m.

Hampton Park Library



## WEDNESDAY

### Everyday English:

9.30 a.m. – 12.00 p.m.

SMRC Level 1



### Learn to Sew:

12.30 – 3.00 p.m

SMRC Level 1



### Youth Advisory Group:

Last Wednesday  
of each month



## THURSDAY



### Youth Career Support:

10.00 a.m. – 6.00 p.m.  
by appointment.

### Citizenship Class:

12.30 – 2.30 p.m.  
Doveton College



### STAR Club:

3.30 – 6.00 p.m.  
SMRC Level 1

## FRIDAY

### Sister's Circle:

9.30 a.m. – 1.00 p.m.  
SMRC Level 1



### Chai Khana

### Men's Group:

3.00 – 6.00 p.m.  
SMRC Level 1



All classes run during school term.

### For all enquires email:

[intake@smrc.org.au](mailto:intake@smrc.org.au)

ph: 9767 1900

### SMRC:

39 Clow Street,  
Dandenong VIC 3175

### Hampton Park Library:

26 Stuart Ave,  
Hampton Park VIC 3976

### Bunjil Place Library:

1a/2 Patrick NE Dr,  
Narre Warren VIC 3805

### Doveton College:

62 Tristania St,  
Doveton VIC 3177





# FREE MEN'S GROUP



## Chai Khana Men's Group

**Term 3 starts:** Friday 19 July.

Join our free men's group, Chai Khana, the first of its kind in Melbourne. A place for Afghan men to connect, relax and enjoy the company of others.

The SMRC Chai Khana (Tea House) is a social wellbeing program for Dari and Persian speaking men and their families that provides a comfortable and culturally appropriate space to make new connections, share food, enjoy music and access support.

Chai Khana provides a safe space for Afghan men to speak about issues and challenges they are experiencing, while encouraging them to use relevant support networks to enhance their quality of life.

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**Day:** Friday, 3 – 6 p.m.  
SMRC Level 1.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free



# YOUTH PROGRAM



## STAR Homework Club

**Term 3 starts:** Monday 15 July.

Homework Club is a free tutoring program which assist students with all their study related needs. This program will help students from migrant and refugee backgrounds, aged between 12 to 25 years and living in Australia for less than 5 years. The program is running in person and online.

**Days:** Monday and Thursday  
3.30 – 6 pm during school term, SMRC Level 1. Tuesday 3.30 – 6 pm during school term, Hampton Park Library.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

## Youth Career Support

**Term 3 starts:** Thursday 1 August.

Online or face to face one-on-one sessions available by appointment. Groups and school sessions can also be arranged. Offering:

- Resume, cover letter and job search lessons
- Course, job or program application support
- Career exploration and goal setting sessions
- Practice interviews and more.

**Day:** Tuesday 11 a.m. – 5 p.m.

Thursday 10 a.m. – 6 p.m.

Sessions are by appointment.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free



## Youth Advisory Group

Youth Advisory Group is a part of our youth program which assist the students with their leadership skills, public speaking, self-confidence and boosting their knowledge regarding different developmental programs. This program is running once a month online and in person. Youth Advisory meetings are held on the last Wednesday of each month.

## School Holiday Activities

Social, and fun activities for students during school holidays. Students have the opportunity to make new friends and network with other local agencies.

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**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

# EMPLOYMENT XCHANGE



## Looking for job and career support?

Support for newly arrived clients include:

- helping you find work.
- improve your resume and cover letter.
- guide you toward recognising your overseas qualifications.
- help you decide what courses lead you to the job you want.

**Days:** Bookings available for Monday to Wednesday.

**Contact:** [intake@smrc.org.au](mailto:intake@smrc.org.au)

**ph:** 9767 1900

**Cost:** Free

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# SMRC'S BICULTURAL SERVICE



## SMRC's Bicultural Service

**Our multilingual bicultural staff are available to support your company to engage and connect with CALD communities.**

Trained staff can provide services such as project work; focus groups; community language support for training and information sessions; translation of company instructions and flyers; cultural awareness training.

For information and bookings contact [biculturalservice@smrc.org.au](mailto:biculturalservice@smrc.org.au)

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